



BOLINAS FIRE PROTECTION DISTRICT

100 Mesa Road

P. O. Box 126

Bolinas, CA. 94924

415-868-1566 | fax 415-868-2009

www.bolinasfire.org

JOB ANNOUNCEMENT – Firefighter-Engineer (Duty Officer)

Application Period: Open until filled

The Bolinas Fire Protection District is a combination paid/volunteer fire department providing services in emergency medical care, fire protection, disaster response, fire prevention and community education. Bolinas is a unique coastal community with approximately 1,500 year-round residents. Thousands of visitors are also attracted to our beaches and surrounding National Parks year-round. The District employs a full-time Chief, full-time Administrative Manager, and three full-time Firefighters. We also rely on the support of a dedicated group of approximately 20 volunteer firefighters and EMT's. The department responds to approximately 300 emergency and public assistance calls annually, with approximately 80% medical aid calls.

DUTIES:

- Report to the Bolinas Fire Chief
- Perform scene command and personnel supervision during incidents
- Perform fire apparatus engineer and firefighting duties
- Perform fire prevention activities and public education
- Assist in leading volunteer trainings and support the volunteer firefighting program
- Provide BLS emergency medical care
- Drive and operate fire apparatus and related equipment
- Maintain fire station, grounds and related equipment & apparatus

ABILITY TO:

- Work independently
- Demonstrate effective written and oral communications
- Maintain proficiency in a variety of technical fire and EMS applications
- Maintain effective working relationships with colleagues, volunteers, and the public
- Perform duties in a professional and respectful manner
- Perform physically demanding duties

MINIMUM QUALIFICATIONS:

- At least 18 years of age
- In possession of a high school diploma or a General Equivalency Diploma (GED)
- Have good vision in both eyes, with the ability to distinguish Occupational Safety and Health Act (OSHA) color codes for hazardous materials and have no depth or peripheral impairment
- Possession of Firefighter 1 (FF1) certification from an accredited organization
- Possession of California Emergency Medical Technician (EMT) certification

- Possession of (or ability to obtain within 3 months) a California Driver's License (Class C w/ FF endorsement or Commercial Class B) with a driving record in good standing
- Possession of a current Candidate Physical Ability Test (CPAT)
- Pass a standard pre-employment background check
- Desire to advance by acquiring new skills and responsibilities

IDEAL CANDIDATE:

- Fire Officer, Fire Apparatus Engineer, Structural & Wildland Firefighting training or experience
- Experience with scene command and personnel supervision during incidents
- Experience as Fire/EMS educator
- Experience working with volunteer firefighters
- Ability to communicate in Spanish and English
- Flexibility & ability to fill occasional extra shifts and/or overtime
- Ability to promote to Officer within six-twelve months

SCHEDULE:

72-hour shift, meaning three consecutive 24-hour shifts per week (106 regular hours plus 38 overtime hours per 14-day work period)

COMPENSATION AND BENEFITS:

- \$22 to \$29 hourly base rate (approximately \$93,236 to \$122,902 per year with straight time and built-in overtime premiums, based on regularly scheduled hours). Depends on experience and qualifications
- Health Insurance – Employer/Employee shared Kaiser Permanente plans available
- Retirement – California Public Employee Retirement System (CalPERS). Employees may also participate in an optional 457 Deferred Compensation Plan
- Paid Vacation Leave
- Paid Sick leave
- Dental/Vision and Uniform allowances

APPLICATION PROCESS:

Applications can be obtained from the Bolinas Fire Protection District office located at 100 Mesa Road, Bolinas, CA. 94924, or on the District website (www.bolinasfire.org).

The application period will remain open until the position is filled. Application materials should be returned in person, and must include a resume, proof of valid driver's license with Firefighter endorsement, EMT Certification, FF1 Certification, and any work-related certifications.

SELECTION PROCESS: Qualified applicants who best meet the needs of the District will be invited to participate in the next step of the selection process.

For more information, visit the District website, or call to speak with the Fire Chief or schedule a visit.

Equal Employment Opportunity Employer: The Bolinas Fire Protection District is committed to diversity and invites all qualified people to apply, including persons of color, women, and individuals with disabilities. Upon request, reasonable accommodations may be made for persons with disabilities and for religious reasons, where necessary. If you have questions regarding equal employment opportunities or the position announcement, please contact the District Administrative Office at (415) 868-1566.