

Minutes from the March 29th, 2023, Bolinas Fire Protection District Board Meeting, Via Zoom.

Pres. Molesworth called the meeting of the Bolinas Fire Protection District to order at 7:00 P.M. Vice Pres. Torrey, Dir. Pierce, and Dir. Dunne were present. Dir. Martinelli joined at 7:03 P.M. Also present: Chief Krakauer and Administrative Manager Isaac Taylor.

Pres. Molesworth asked for unanimous consent to approve the Agenda. Seeing no objections, the Agenda is approved.

PUBLIC EXPRESSION

None.

CHIEF'S REPORT

MEMBER REPORTS

Chief Krakauer was ill, and unable to attend the March MERA meeting.

Chiefs

The March Chiefs meeting was canceled.

MWPA

Chief Krakauer attended multiple MWPA meetings. The deadline is approaching in a few days for project proposals for the upcoming fiscal year. Within core projects, Bolinas will be participating in a West Marin joint environmental compliance study. Additional core funds will go toward the ongoing West Marin evacuation route fuel reduction project, and to Marin County Fire fuel reduction equipment. The District will elect to roll over its local project funds, with the intention of funding a larger project once compliance work is complete. The District will utilize defensible space funds to support Marin County Fire defensible space inspections in Bolinas. These teams can accomplish many inspections in a short time, and residents receive a detailed online report explaining all identified issues. The District intends to inspect every address at least once every two years. Inspections will begin around August, and this year's focus will be on the Big Mesa.

Prevention

Chief Krakauer reported that he has scheduled six BFPD Chipper Days from May through October for this season, in addition to the five weeks of Chipper events scheduled by the MWPA for Bolinas.

Chief Krakauer has been coordinating with Greg Jones with the NPS on a fuel reduction project on federal land adjacent to Schipper Lane. This area was originally targeted as a potential MWPA project, but NPS has indicated their intention to complete the project internally, with the assistance of the Marin County Fire Tamalpais Fire Crew.

Roads

Chief Krakauer is working with the MWPA to develop project maps for additional roadside fuel reduction project work in the future, including additional work along the western section of Mesa Rd.

Inspections

No update.

Planning

No update.

Grants

Chief Krakauer shared that Dir. Martinelli has identified potential funding for a LUCAS CPR device from federal earmarks.

Training

Chief Krakauer reported that training continues to be focused on EMT skills. Chief Krakauer also plans to attend a second Company Officer training later this spring.

Volunteers

The BVFA has purchased four new AEDs for the Bolinas community, which will be distributed soon to the Boat Club, Smiley's, the Bolinas Museum, and the Bolinas Community Center. BVFA also purchased new adult and pediatric CPR mannequins. The District will be offering a public CPR class on Saturday, April 1st at 10:00 A.M. at the firehouse.

Apparatus

Asst. Chief Marcotte has been customizing the District's new trailer for the fire and rescue utility terrain vehicle. All other apparatus are currently operating normally.

Disaster Council

Asst. Chief Marcotte held a full-day training for Area Coordinators on Sunday, March 26th.

Resource Recovery

All member agencies met on Tuesday, March 21st to discuss the Resource Recovery site. This was the first such meeting in years, and the first meeting for new representatives from Stinson Beach FPD and Stinson Beach County Water District. Updates on the site status and operations were shared, along with proposals for a shelter for the new front loader, and an updated MOU. The group discussed challenges around budgeting and site capacity.

Buildings and Grounds

Chief Krakauer shared that the District is planning to build a small enclosure to house the new UTV trailer. The new UTV has also displaced the community medical MCI trailer from in the engine bay, which will be placed under a soft cover behind the station to protect it from weather. This trailer has extra medical supplies and could be used within the county for a multi-casualty incident.

Chief Krakauer also shared that one of the station's two sewer lift station pumps appears to be failing and needs to be replaced. Pres. Molesworth asked about the budget for this expense, and Chief Krakauer responded that it would likely need to be replaced before the next fiscal year, as an unbudgeted capital expense. Chief Krakauer believes that the cost will be shared, per an agreement with the Bolinas Clinic.

General Operations/Administration

Chief Krakauer reported the busiest first three months of a year that he can recall in his time with the department, with 110 calls since January. These calls have been directly correlated with storms and unusually wet weather.

Chief Krakauer reminded board members of the April 1st deadline to submit their annual Conflict of Interest Form 700 to the county elections department.

Ian Johnson has installed a new computer in the Duty Officer room, which has significantly improved functionality for staff and volunteers.

The switchover of department phones to the new internet circuit is delayed while Ian Johnson troubleshoots a network issue. The computer network is already switched over.

Chief Krakauer and Isaac Taylor have begun work on a draft budget for fiscal year 2023-2024.

Isaac Taylor shared that the District was approached by a public investment firm, Optum Investment Partners, with a potential investment strategy and a draft investment policy. These proposals will be discussed with the Finance Advisory Committee at an upcoming meeting. Pres. Molesworth stressed the importance of being able to access reserves for major purchases, and Isaac responded that Optum understands these needs and designs their investments to preserve District liquidity. Isaac explained that the District currently has no investment policy, and utilizes the Marin County Investment Pool through our deposits with the county.

Personnel

Chief Krakauer will be conducting annual personnel evaluations in April, in anticipation of wage and salary adjustments in the upcoming draft budget.

GENERAL BUSINESS

None.

CONSENT CALENDAR

MSC Torrey/Dunne (unan.) to approve the Consent Calendar.

BOARD MEMBER REPORT

Pres. Molesworth attended her first in-person MWPA meeting, and reported a good experience. Anne Crealock shared details on regulatory compliance work in West Marin, and limitations on project work until that process reaches completion. MWPA also shared a presentation on their countywide ingress and egress study, and held a discussion on performance metrics for MWPA's strategic goals.

COMMITTEE REPORTS

Human Resources Advisory Committee – No update.

Finance Advisory Committee – No update.

Operations Working Group – No update.

PERSONNEL MATTERS

None.

ANNOUNCEMENTS

None.

GOOD OF THE ORDER

Dir. Dunne shared that it was nice to meet in person and see everyone's faces.

ADJOURNMENT

Pres. Molesworth asked for unanimous consent to adjourn the meeting. Seeing no objections, the meeting adjourned at 7:47 P.M.

Respectfully submitted,

Isaac Taylor
Administrative Manager

Note: Minutes of all Board meetings are available for review on the District's website.