

Minutes from the October 22nd, 2025, Bolinas Fire Protection District Board Meeting at the Bolinas Fire Station.

Pres. Molesworth called the meeting of the Bolinas Fire Protection District to order at 7:00 P.M. Vice Pres. Torrey, Dir. Dunne, and Dir. Martinelli were present. Also present: Chief George Krakauer and Administrative Manager Isaac Taylor. Dir. Pierce was absent.

Pres. Molesworth asked for unanimous consent to approve the Agenda, with the amendment to change items 5c and 5d from Discussion items to Action items, due to the need to take immediate action. Seeing no objections, the Agenda was approved as amended.

PUBLIC EXPRESSION

None.

CHIEF'S REPORT

MEIRA/Chiefs

Chief Krakauer was unable to attend the September Chiefs' meeting. He attended a short MEIRA meeting today, where members received an update on the Next Generation MEIRA system, now fully operational.

MWPA

Chief Krakauer reported that the Public Works Plan is now expected to go before the Coastal Commission in February for approval, following its recent approval by the Marin County Board of Supervisors.

Prevention

Chief Krakauer reported that the final MWPA Chipper event concluded this week. An MWPA-sponsored green waste drop-off event at the Resource Recovery site occurred last week, with a total of 87 cubic yards received.

Chief Krakauer reported that the Tamalpais Fire Crew began work this week on the MWPA-funded Wharf-Altura Hillside Fuel Reduction project, following extensive coordination with property owners, neighbors, and cultural and biological surveyors.

Roads

Chief Krakauer reported that PG&E will be doing work around town through the end of the month, including a planned closure of lower Mesa Rd. from 10/27 through 10/30.

Chief Krakauer reported that the BCPUD is working with Ray Moritz of Urban Forestry Associates to potentially distill and expand a prior arbor report from 2023, focusing on identification of specific hazardous roadside trees. A hazard report is needed in order to proceed with a proposed MWPA project to remove trees identified as an evacuation hazard.

Chief Krakauer reported that Don Murch has been working to fill potholes with material received from the Bolinas Wye project.

Chief Krakauer reported a request from BCPUD to sign on to a joint letter to the County regarding maintenance of County roads.

Inspections

Chief Krakauer reported he has been following up with downtown businesses regarding emergency access and installation of Knox boxes for fire department access.

Planning

No update.

Grants

Chief Krakauer reported that the District received notice of approval from CalFire for its Volunteer Fire Capacity grant application. Matching funds will go toward firefighter PPE.

Training

Chief Krakauer reported that training has focused on Asst. Chief Marcotte's Driver 1B class. Firefighters from Inverness, Stinson Beach, and Nicasio are participating in the class.

Volunteers

Chief Krakauer reported that mailers have gone out for the 2025 annual Volunteer Raffle. Proceeds from the raffle support volunteer expenses and are donated to charitable and community efforts.

Chief Krakauer reported lower attendance for this year's Fire Safety Day. Inclement weather prevented helicopters from joining. However, attendees reported a good event, and we hosted a new vendor for fire extinguisher sales and service, Cintas.

Chief Krakauer reported the loss of two volunteer firefighters, who will be moving soon. He also reported one new resident interested in volunteering.

Apparatus

Chief Krakauer reported that Engine 283 has returned from the shop following an extensive fuel system repair.

Chief Krakauer reported Engine 285 will go into the shop for annual service and repairs next week.

Chief Krakauer reported that the ad hoc Engine Replacement Committee has received an initial cost estimate from the vendor, and will be working to refine the engine specifications next month.

Disaster Council

Chief Krakauer reported that Asst. Chief Marcotte continues to coordinate Disaster Council radio checks and quarterly Zoom meetings. This month, District staff participated in the first annual West Marin Community Health & Wellness Fair, sharing Disaster Council resources and information.

Resource Recovery

No update.

Buildings and Grounds

No update.

General Operations/Administration

Chief Krakauer reported a focus on staffing and recruiting.

Chief Krakauer reported a recent Zoom meeting with Octagon Towers LLC and T-Mobile representatives, after receiving their latest RF emissions report. District representatives requested a few clarifications to the report, and is awaiting an updated report.

Chief Krakauer reported meeting with NHA Advisors to discuss a potential District financial planning study.

Personnel

Chief Krakauer reported that a new Firefighter-Engineer Duty Officer position was posted yesterday.

Chief Krakauer reported Firefighter Sydney Knudsen has returned to duty two days a week.

GENERAL BUSINESS

Action Item #1 – Approve Resolution 218-2025, “A Resolution of the Board of Directors of the Bolinas Fire Protection District Establishing Work Periods, Schedules, and Overtime Compensation for Full-Time, Nonexempt Safety Employees”

MSC Torrey/Dunne (unan.) to approve Resolution 218-2025.

AYE: Molesworth, Torrey, Dunne, Martinelli

NOES: None

ABSTAIN: None

ABSENT: Pierce

Isaac Taylor summarized the resolution, which details wage and hour policies for full-time District employees to ensure compliance with Fair Labor Standards Act and California Department of Industrial Relations regulations. This resolution was recommended and reviewed by counsel at Liebert Cassidy Whitmore after consultation on wage and hour policies. Impacted employee agreements have been redesigned to ensure continuity of compensation and work schedules.

Vice Pres. Torrey commended District administration for their work on the wage and hour adjustments. Dir. Martinelli recommended investigating the potential need for blended pay rates related to holiday pay.

Action Item #2 – Approve Resolution 219-2025, “Approving the Department of Forestry and Fire Protection Agreement # 7FG25010 for services from the date of last signatory on page 1 of the Agreement to August 31, 2026 under the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978.”

MSC Torrey/Dunne (unan.) to approve Resolution 219-2025.

Isaac Taylor explained that this resolution is required in order to permit Chief Krakauer to act as the District’s designee to accept the recent Volunteer Fire Capacity grant awarded to the District by CALFIRE and receive grant funds.

Action Item #3 – First Reading of Ordinance No. 19-2025 “An Ordinance of the Bolinas Fire Protection District Adopting and Modifying the 2025 California Fire Code with Amendments Supported by Local Findings, Prescribing Regulations Governing Conditions Hazardous to Life and Property from Fire or Explosion; Providing for the Issuance of Permits for Hazardous Uses or Operations; and Defining the Powers and Duties of the Bolinas Fire Protection District and its Officers.”

MSC Torrey/Dunne (unan.) to pass to print Ordinance No. 19-2025.

Isaac Taylor explained that the first readings of Ordinances No. 19-2025 & 20-2025 are part of the triannual code adoption process undertaken by all fire agencies in Marin County. The District adopts the latest California Fire Code, with amendments developed by Marin County Fire Department in coordination with local Fire Chiefs. Bolinas Fire makes only minor changes to describe local climatic, geological and topographical conditions, and designating the Bolinas Fire Chief and its Officers certain authorities and responsibilities.

The only substantial change to this year’s code adoption mirrors the State of California’s first-ever adoption of a separate Wildland Urban Interface Code. Therefore, the District is adopting two separate codes. With a vote to pass these Ordinances to print, the District will publish a summary and make the Ordinances available for public review at the Bolinas fire house along with complete copies of the 2025 California Fire Code and California Wildland Urban Interface Code.

A merit hearing and final adoption of codes will occur at the November regular Board meeting. The adopted codes will then be submitted to Marin County Fire Department, who will present them to the Marin County Board of Supervisors for final approval. The updated codes will then go into effect January 2026.

Action Item #4 – First Reading of Ordinance No. 20-2025 “An Ordinance of the Bolinas Fire Protection District Adopting the 2025 Edition of the California Wildland Urban Interface Code, Regulating and Governing the Mitigation of Hazard to Life and Property from the Intrusion of Fire From Wildland Exposures, from Adjacent Structures and Prevention of Structure Fires From Spreading to Wildland Fuels in the Bolinas Fire Protection District; and Further Providing for the Issuance of Permits and Collection of Fees.”

MSC Dunne/Martinelli (unan.) to pass to print Ordinance No. 20-2025.

See summary above in item 5c.

CONSENT CALENDAR

MSC Martinelli/Dunne (unan.) to approve the Consent Calendar.

BOARD MEMBER REPORTS

None.

COMMITTEE REPORTS

Human Resources Advisory Committee – Vice Pres. Torrey reported receiving updates about the District’s work on scheduling and recruitment.

Finance Advisory Committee – No update.

Operations Working Group – No update.

PERSONNEL MATTERS

None.

ANNOUNCEMENTS

None.

GOOD OF THE ORDER

Pres. Molesworth shared the Board of Directors' sympathy and condolences for the passing of Breanna Buchanan Brown, Firefighter Engineer for Marin County Fire Department and a former Bolinas Volunteer Firefighter.

Pres. Molesworth also gave a big thank you to the Bolinas Volunteer Firefighters for their contributions to Fire Safety Day.

ADJOURNMENT

Pres. Molesworth asked for unanimous consent to adjourn the meeting. Seeing no objections, the meeting adjourned at 7:55 P.M.

Respectfully submitted,

Isaac Taylor
Administrative Manager

Note: Minutes of all Board meetings are available for review on the District's website.