

Minutes from the December 21<sup>st</sup>, 2022, Bolinas Fire Protection District Board Meeting,  
Via Zoom.

Pres. Molesworth called the meeting of the Bolinas Fire Protection District to order at 7:01 P.M. Vice Pres. Torrey, Dir. Pierce, and Dir. Dunne were present. Dir. Martinelli joined at approximately 7:15 P.M. Also present: Chief Krakauer and Administrative Manager Isaac Taylor.

Pres. Molesworth asked for unanimous consent to approve the Agenda. Seeing no objections, the Agenda is approved.

**PUBLIC EXPRESSION**

None.

**CHIEF'S REPORT**

**MERA**

Chief Krakauer attended the MERA meeting on Wednesday, December 14<sup>th</sup>. The fourth and final bid package has been awarded, and construction on sites in the first two bid packages is complete. The updated timeline projects a system switchover date in 2025.

**Chiefs**

Chief Krakauer attended Chiefs meetings on Thursday, November 17<sup>th</sup> & Thursday, December 15<sup>th</sup>. The new fire dispatch model will be a contracted shared service agreement through Marin County Fire Department. Chief Weber went over plans for the new dispatch center near the MCSO headquarters at Los Gamos Drive in San Rafael.

**MWPA**

Chief Krakauer attended an MWPA Operations Committee meeting on December 14<sup>th</sup>. The committee discussed the new online portal for project proposals for the upcoming fiscal year. Chief Krakauer also reported that Executive Officer Mark Brown shared a breakdown of how funds are distributed in each zone of the county, and a proposal to make a portion of unused funds available to certain zones each year for larger project proposals. The permitting process for projects within the Coastal Zone is not expected to be in place until the 2023-2024 fiscal year. For this year, Chief Krakauer is exploring the possibility with Greg Jones of the National Park Service of a joint fuel reduction project proposal on federal park land in our District that would follow their own permitting requirements.

**Prevention**

Chief Krakauer noted that the District shared statistics about the 2022 Chipper Day events in Bolinas with the public. Based on the average pile size recorded by the MWPA, the District estimates 1,215 cubic yards of vegetation were removed from Bolinas in District- and MWPA-sponsored events, equivalent to approximately 76 full dump trucks.

**Roads**

The MWPA core project performing roadside fuel reduction along evacuation routes in West Marin is underway, and Chief Krakauer still expects work to begin soon in Bolinas.

Chief Krakauer is communicating with PG&E officials about the planned removal of 7 hazardous eucalyptus trees on BCPUD land alongside lower Mesa Rd.

**Inspections**

No update.

### **Planning**

No update.

### **Grants**

The District learned that we were not awarded the FEMA Assistance to Firefighters micro-grant for new firefighter turnouts. Pres. Molesworth asked if we might obtain additional information on what might make our proposal successful in the future. Isaac Taylor stated that he would follow up with AFG representatives.

Chief Krakauer, Asst. Chief Marcotte and Isaac Taylor attended a meeting with representatives of the five West Marin agencies awarded a regional grant for SCBAs, at which the District elected to stay with the lighter weight 30-minute air cylinders. We await an update on when this equipment may be delivered and distributed.

### **Training**

Prior to the holiday dinner, Asst. Chief Marcotte organized a volunteer training on vehicle extrication techniques with the Hurst Jaws of Life tools, using four vehicles donated by community members. Pres. Molesworth asked about how the District will dispose of the demolished vehicles, and Chief Krakauer stated they will be hauled away by wrecker free of charge and recycled.

Volunteers are on an annual break from weekly trainings during the holiday season, and will resume in the second week of January.

Chief Krakauer attended a 4-day officer training class earlier this month in Sonoma, covering human resources management topics. He plans to bring some materials from this course to a meeting of the Human Resources Advisory Committee sometime next year.

Chief Krakauer and Asst. Chief Marcotte will soon be drafting the training schedule for the first quarter of 2023.

### **Volunteers**

The annual Volunteer raffle was a success, with preliminary fundraising total of approximately \$10,000. Chief Krakauer thanked Firefighter Meg Gould for all her efforts organizing this year's raffle, and everyone who purchased tickets, apparel, and supported the Bolinas Volunteer Firefighters Association. Raffle winners are being contacted and gift pick-ups being arranged.

The annual Bolinas holiday party returned on December 7th for the first time since 2019. Coast Café provided an excellent dinner, and the event was well-attended. Pres. Molesworth commended Chief Krakauer and all who contributed to this great event.

### **Apparatus**

Utility 231 received its annual service at Cheda's. Utility 219 is due next. All engines have already completed annual service, and will not be due again until late spring.

We are also expecting to receive our new UTV soon, which was purchased with MWPA core project funding. The UTV will be equipped with a slip-on pump unit, which also has a compartment for transporting patients requiring medical aid. This vehicle will increase our ability to respond to incidents away from roads or in remote locations.

## **Disaster Council**

No update.

## **Resource Recovery**

No update.

## **Buildings and Grounds**

Capt. Pete Smith picked up the final pieces of stonework for the flagpole area, which will include a compass with directional lettering when completed.

## **General Operations/Administration**

Genasys Inc. demonstrated their LRAD audible alert systems at the Bolinas Fire Station on Tuesday, November 22<sup>nd</sup>. Genasys tested three systems of differing size, with firefighters and volunteers staging at different locations and distances to gauge the audibility of messages. Tests revealed that these systems are not likely to wake sleeping residents inside their homes. However, Chief Krakauer reported that he and Chief Peri of Stinson Beach FPD are interested in the middle-sized mobile unit, which can be mounted in the back of a truck or UTV. Chief Krakauer specifically mentioned the utility of such a system in the case of a tsunami warning, to warn surfers and people at the beach to evacuate. The mobility of the unit could allow more rapid deployment throughout the District of audible emergency alerts, such as in an evacuation order. Chief Krakauer intends to discuss these possibilities in the next meeting of the MWPA West zone agencies to potentially use MWPA core funds for a future project proposal.

The County of Marin Board of Supervisors have ratified the new fire code amendments from all Marin County fire agencies. Isaac Taylor has submitted a copy of our signed ordinance, along with the County ratification letter, to the California Building Standards Commission and the Department of Housing and Community Development.

Isaac Taylor noted a transfer of funds from the District's operating account to the Vehicle Replacement Reserve account and General reserve account, which is reflected in this month's account balances and financial reports.

A draft audited financial statement is currently being prepared for the District by auditor Nigro & Nigro, PC, and will be presented for review in the January 2023 regular board meeting.

## **Personnel**

Capt. Pete Smith remains away while recovering from shoulder surgery, but is expected to return to duty in late January or February 2023.

Chief Krakauer noted that the HR Advisory Committee completed his annual performance evaluation. He shared his appreciation for the process and comments, and noted the evaluation will be discussed by the full board in closed session.

## **GENERAL BUSINESS**

### **Action Item #1 – Administer Oaths of Office to Directors Elected in November 2022**

Following their election in November 2022, Claire Molesworth, Nancy Torrey, and William Pierce swore or affirmed their oaths of office before Administrative Manager Isaac Taylor.

## **Action Item #2 – Review and Approve 2023 Regular Board Meeting Schedule**

MSC Pierce/Dunne (unan.) to approve the 2023 Regular Board Meeting Schedule.

Isaac Taylor shared that Board meetings would continue to occur on the fourth Wednesday of each month at 7:00pm, except during November and December, when the meetings will move to the third Wednesday. We anticipate returning to in-person meetings when the Governor's emergency declaration expires after February 2023.

## **CONSENT CALENDAR**

MSC Dunne/Martinelli (unan.) to approve the Consent Calendar.

AYES: Molesworth, Torrey, Dunne, Pierce, Martinelli.

NOES: None.

ABSENT: None.

## **BOARD MEMBER REPORT**

Dir. Dunne attended the December MWPA Board meeting. He reported that Chipper Day programs were considered very successful throughout the county, but more effort was needed to publicize the MWPA's role in funding and organizing these events.

## **COMMITTEE REPORTS**

Human Resources Advisory Committee – Discussed in closed session.

Finance Advisory Committee – No update.

Operations Working Group – No update.

## **PERSONNEL MATTERS**

The Board recessed to Closed Session to discuss the annual performance evaluation of Fire Chief George Krakauer. Pres. Molesworth reported that the Board took no reportable action during closed session. Pres. Molesworth thanked the HR Advisory Committee for organizing this evaluation, and Chief Krakauer for his participation.

## **ANNOUNCEMENTS**

None.

## **GOOD OF THE ORDER**

Pres. Molesworth thanked board members and staff for a great year, and looks forward to another good year. Chief Krakauer thanked the three reelected board members for their continued service.

## **ADJOURNMENT**

Pres. Molesworth asked for unanimous consent to adjourn the meeting. Seeing no objections, the meeting adjourned at 7:50 P.M.

Respectfully submitted,

Isaac Taylor  
Administrative Manager

Note: Minutes of all Board meetings are available for review on the District's website.