



# Bolinas Fire Protection District

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[www.bolinasfire.org](http://www.bolinasfire.org)

May 21, 2007

The regular meeting of the Bolinas Fire Protection District was called to order at 7:30 PM by Pres. Binley. Directors Aitken, Buchanan, Phillips and Reid were present.

## **PUBLIC EXPRESSION**

N/A

## **COMMITTEE REPORTS**

### **Firehouse and Clinic Update**

#### **Project News**

1. Firehouse & Clinic: Flooring to be finished this week as well as touch up, fixture installation and final clean-up. Punchlist walkthrough will happen May 30<sup>th</sup>.
2. Landscaping plan submitted to County May 18<sup>th</sup>. Work to begin ASAP.
3. Currently obtaining fencing bids.
4. Move in scheduled for Firehouse between June 15<sup>th</sup> and June 30<sup>th</sup>. Clinic will move in later in the summer or by Sept 1<sup>st</sup>.
5. Advisory Board is working on the close out plan.
6. BFPD cash flow: BFPD bond account has enough money to cover Firehouse construction and furnishings, with approx. \$23,000 in contingency left. Part of this will go towards window coverings.
7. CHA cash flow: CHA will pay BFPD the balance of lease agreement of \$225,000 within the next several months. With current committed funds, CHA will need an advance from the joint account of approximately \$50,000, which the Advisory Board approved at the 5/8/07 meeting that will allow them to pay Oliver & Co. construction contract.

#### **Campaign News**

1. Gifts: \$156,306 received in April 07 including \$52,596 in future pledges and \$27,536 in pledge fulfillments. Received \$18,505 so far in May 07 of which \$1,500 was fulfilled pledges. Donation total for 2007 is \$290,341 including future and fulfilled pledges. Total since hiring Eliot Levin on Sept 1, 2006 is \$533,788, of which 38,009 was fulfilled pledges.
2. Appeal: 600 personally addressed appeal letters sent out May 18 to West Marin businesses and people in the database who have not donated to date. Many thanks to volunteers Betty Friend and Ginny Rogers for their tremendous help with this mailing.
3. Grants:
  - a. Marin Community Foundation: Still waiting to hear about \$400,000 matching grant.
  - b. County, State & Federal: Working closely with Steve Kinsey to identify and apply for all finds possible. Meeting with Marin Co. Administrator Matthew Heimel this week to request more money for the project; asking for money from Carole Midgen

for furniture, etc. Working with Lynn Woolsey's office for some federal funds in 2008.

- c. Other grants: BFPD received \$11,000 from Fireman's Fund for turnouts, but this does not benefit capital campaign. Other grants TBD.
- d. Campaign team continues to meet weekly to advance strategies to raise the final amount. Current goal, including debt repayment, remains just over \$1 million.

#### **4. Events**

- a. Studio benefit at Barbara Ravizza's SF studio was a huge success. Future events planned throughout summer and fall, TBA
- b. September 22<sup>nd</sup>, Grand Opening.

#### **Building and Grounds**

Not a great deal of new activity as project winds up. There is some grounds work coming up that the volunteers will do before winter.

#### **CONSENT CALENDAR**

Discussion regarding \$806 payment to PG&E: It was decided at the May 11 BFPD Special Meeting to approve the expenditure of \$806.00 to submit the application to reserve a space for the California Solar Initiative Program on behalf of the BFPD.

MSC, Buchanan, Reid (unan) to approve of the Consent Calendar including the April 17 to May 14 warrant list, Correspondence, the April '07 Financial Reports, and the Minutes from April 23, 2007 regular meeting and the May 11 special meeting.

#### **CHIEF'S REPORT**

**MERA** Next meetings are scheduled for May 24<sup>th</sup> and June 7<sup>th</sup> in San Rafael. According to the proposed new budget for MERA the BFPD share has increased this year by approx. \$2000. Chief Brown will discuss this at the meeting of the 24<sup>th</sup>.

**Cingular** The VP from Black Dot Wireless contacted Chief Brown. He said the District was making a mistake by not negotiating the lease and named numerous cell companies that are having difficulties. He would like to be available to the Board for a conference call even though Chief Brown stated that we would prefer to deal directly with Cingular.

**Prevention** – Chief Brown attended a Code Adoption class on 04/27/07. County FD and the Board of Supervisors would like to see all Marin jurisdictions adopt the same code amendments in a uniform manner. She is researching what impact this would have for BFPD, as these amendments are stricter than the state codes that are currently being enforced. The BFPD will have 180 days from July 1<sup>st</sup> to adopt amendments if it chooses to do so. The process is fairly lengthy and includes public hearings.

**Inspections:** Bolinas Community Center is implementing all of Chief Brown's recommendations from the recent inspection. Others include: 150 Horseshoe Hill Rd.; access at Aspen x Birch.

**Grants:** Fireman's Fund has approved the BFPD grant request for \$11,500 for new turnouts. Their representative will be attending our June 25 meeting to formally present us with a check. FF is planning on some PR so we will have an engine and firefighters here as well.

**Training** Continuing to train on the new SCBA's. Firefighters are learning the new system quickly.

**Apparatus:** U231 is out of service due to front end trouble.

**Volunteers:** Volunteers are spread very thin at this point and Capt. Smith is out for several months; Asst. Chief Camiccia and FF White are out of town. Capt. Phillips is moving out of town at the end of June. BFPD is actively searching for new recruits as it takes a good year at least for someone to become trained enough to really participate on a fire ground.

Capt. Phillips and FF Hattar attended the Annual Alisa Ann Rausch Burn Foundation Relay. The Vol Assoc. donated \$250.00

**Disaster Council:** We received a \$5000 grant from the Marin County Board of Sups. for disaster communications equipment. We will be finalizing the purchase of radios and repeater equipment with the help of Richard Dillman.

David Kimball and Chief Brown met with a representative from Marin OES and NOAA to discuss Tsunami preparedness. Funding was made available to OES so we will be receiving Tsunami signage, maps and the opportunity to apply for funds for a siren. A display will be going up at the post office which will include a Tsunami inundation map and information.

Chief Brown has set a new training schedule for the upcoming school year for the BSUSD.

**General Operations** SCBA's to be in service in the next week or two. All FF's are being fit tested at Throckmorton courtesy of Marin County FD. This testing will have to be completed each year.

BFPD convault tank passed its annual testing.

Chief Brown will have a draft 07/08 budget ready by the June 25 meeting, with a final version ready by June 29.

**Personnel** - FF Hattar has been excellent in the Sunday FF position.

Personnel committee meeting scheduled for May 29 at 10:30 AM.

### **GENERAL BUSINESS**

- a. Updated draft of meeting room policy will be presented at June 25 meeting.
- b. MSC, Buchanan/Reid (unan) to adopt Resolution Resolution #142 – resolution determining the 2007-2008 appropriations limits of tax proceeds to \$550,440.54.

### **BOARD MEMBER REPORT**

N/A

### **PERSONNEL MATTERS**

N/A

### **GOOD OF THE ORDER**

N/A

### **ADJOURNMENT**

MSC, Reid/Phillips (unan) to adjourn the meeting at 8:55.

Respectfully submitted,

Deborah White  
District Secretary