



Bolinas Fire Protection District

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www.bolinasfire.org

March 21, 2005

The regular meeting of the Bolinas Fire Protection District was called to order at 7:30 PM by Pres. Sands. Vice Pres. Binley, Dir. Currey, Dir. Phillips, Dir. Aitken, Chief Tyrrell-Brown and Kim Bender were present.

PUBLIC EXPRESSION

None.

COMMITTEE REPORTS

Building and Grounds

Chief Brown reported that the Volunteers have begun packing and are waiting for final approval and permitting by the County of the new building plans. She reported that the temporary coverall facilities are ready but that site preparation needs to occur.

Vice Pres. Binley asked if the Volunteers could proceed without a final permit from the County. Chief Brown answered that the Department will wait for final permitting, which could happen after the hearing scheduled for March 31st.

Dir. Currey inquired about what kind of windows were chosen for the new building.

Chief Brown answered that window choices have not been finalized yet.

Firehouse and Clinic Update

Kim Bender gave the report.

She reported that since the hiring of Maria Gitin, a new action phase has commenced. Maria has sparked fundraising efforts into action. She has organized a Campaign Leadership Training to take place on April 15th at Commonweal from 1PM to 4PM followed by refreshments for those interested in fundraising for large gifts for the Project. Maria is focusing on raising the money set forth as a challenge by the Kresge Foundation by the target date of October 2006. If all of the Kresge Foundation challenges for raising money are met by the Project, they will award the Project with a \$350,000 grant.

Kim reported that she was awarded a Community Development Block Grant for \$15,000 for the Project.

She described the naming opportunities project highlighting three main "to-be-named" parts of the new building. The first possibility is the new Chief's office to be named after former chiefs. The second is the garden adjacent to the clinic to be named after the Margo Patterson Doss family. The third is the community meeting room. Solar panels, furnishings, appliances, etc. are also potential naming possibilities.

A second training will be held in May or June for additional leaders in the community to target on smaller gifts.

Vice Pres. Binley asked what Deborah Reynolds' role as the new Development Director at the CHA is in fundraising for the Project. Kim stated that she will spend no less than 50% of her time on the Bolinas Project at least until the Kresge Foundation grant has been received.

Kim ended the report with describing the permit process at the County.

CONSENT CALENDAR

MSC, Aitken/Phillips (unan) to approve of the Consent Calendar including the Warrant List, the Financial Report, the Minutes from February 28th, 2005, Correspondence, and a transfer of \$20,000 from the Investment to the Operating Funds. Pres. Sands made minor changes to the wording in the February 28th Minutes.

CHIEF'S REPORT

NERA

Negotiations with MERA and the tower relocation are ongoing.

Cell Sites

A counter proposal for the business terms of the lease was sent to Crown Castle. The District is still waiting for their response.

Crown Castle has offered their "cow", a temporary communications tower, to be used by the District which would allow removing the existing tower for construction before the final decisions are made regarding permanent tower relocation. Chief Brown reported that after the building permit is finalized; the next step will be to hold a town meeting and then pursue a permit for the new tower site. She also reported that Sup. Kinsey is supportive of the needs of the District regarding the function and placement of a new tower.

Prevention

Chief Brown reported that she has been working with Ray Moritz on hazard fuel mapping and hazard vegetation identification on the Mesa. Aerial photos were taken to indicate hazard areas for mapping. Unfortunately, most of Bolinas has a high hazard level of vegetation. Chief Brown and Ray Moritz are creating a plan to decrease vegetation from high hazard areas.

Chief Brown reported that FirePals, a child fire prevention program was presented to the 3rd, 4th and 5th graders at the BSUSD. She said the program was excellent, full of music, humor, and important messages for the children. They are hoping to return to the school in October 2005.

Training

A public CPR class is scheduled for March 30th.

Chief Brown will be attending a trauma conference on April 1st.

Apparatus

E283 had a flat tire. Brandon Tire came to the station to fix the tire.

Disaster Council

Chief Brown reported that the Disaster Plan will be finalized by the FF Volunteers at the next drill. The C.E.R.T. class was cancelled due to lack of attendance but will be rescheduled for May. The drill at the Stinson Campus on March 11th was successful and went smoothly exactly as planned.

Administration

Kevin Hicks was honored by the Chief's Assoc. for his past work with the Association.

GENERAL BUSINESS

Secretary Brown read a letter written to the Board by William Holmes, a man who wanted credit for taxes he has paid on combined parcels since 1987. The Board decided they could not credit his taxes, as the District was never notified of the combination request by the County or the individual.

MSC, Aitken/Currey (unan) to write a letter to Mr. Holmes notifying him of the Board's decision to deny credit.

BOARD MEMBER REPORT

Dir. Aitken reported that Resource Recovery needs approximately \$90,000 for a new grinder.

PERSONNEL MATTERS

The Personnel Committee will meet soon to discuss personnel issues such as setting policies for sick and vacation time, vacation and holiday pay, etc.

GOOD OF THE ORDER

Pres. Sands thanked Chief Brown and Vice Pres. Binley for their hard work regarding the tower relocation and negotiations with MERA and Crown Castle.

ADJOURNMENT

MSC, Binley/Currey (unan) to adjourn the meeting at 8:40 PM.

Respectfully submitted,

Molly Brown
District Secretary

NOTE: All minutes to all Board meetings are available for review at the Bolinas Library.