



# Bolinas Fire Protection District

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[www.bolinasfire.org](http://www.bolinasfire.org)

September 27, 2004

The regular meeting of the Bolinas Fire Protection District was called to order at 7:30 PM by Pres. Sands. Dir. Phillips, Dir. Aitken, Vice Pres. Binley, Dir. Currey, Chief Tyrrell-Brown, Kim Bender and Bill Lyons were present.

## **PUBLIC EXPRESSION**

None.

## **COMMITTEE REPORTS**

### **Capital Campaign**

Kim Bender reported on the Capital Campaign.

Plans for the new fire station have been successfully submitted to the County and are currently under review.

Fundraising efforts now total \$450,000 including pledges for both the Bolinas Firehouse Project and CHA.

The Kresge Foundation is a new possible funder. They donate primarily to large capital projects with minimum donations beginning at \$600,000. Kim is scheduled to meet with the Foundation on November 19<sup>th</sup>.

The 50<sup>th</sup> Anniversary and tribute to Kevin Hicks is scheduled for November 13<sup>th</sup>. Tickets will be for sale next week. Memory books will be for sale at the event. Donors can buy advertisement space in the memory book for up to \$1,000. Janell Myrhe is the event planner.

Ian Johnson and Vice Pres. Binley will meet with Crown Castle and the County to mutually agree on how to interpret data concerning a new tower at the Firehouse. Together they plan on defining the dimensions of the tower and limits for RF emissions. An outside reliable company will also interpret data and all results will be presented to the Bolinas community for review.

### **Building and Grounds**

Chief Brown gave the report.

The Building and Grounds Committee met two weeks ago to discuss the interior of the new building with Richard Hinman. The BFD Volunteers had discussed and reviewed the plans for the interior at their last drill. All comments from the Volunteers were relayed to Richard Hinman.

Power for the new building was discussed. PG&E will not allow two drops per parcel. Three-phase power with a new back-up generator that runs on propane would be necessary for the new building. The committee planned to draft a letter to PG&E requesting two drops for the new Fire Station and CHA on their shared parcel. Richard Hinman, however, reported that he had spoken with PG&E and discovered that 3-phase power is much less expensive. He suggested a meter for the Fire Station with a sub meter for the Clinic. The Board decided to hold off on writing a letter to PG&E regarding the drops.

Chief Brown discussed the necessity to purchase a new generator and a 1,000 gallon propane tank. Dir. Aitken reminded the Board that Crown Castle and AT&T are powered by their own generator and share a propane tank. Discussion followed regarding the financial impact of purchasing these large ticket items.

Chief Brown reported that discussions regarding the most economical plans for temporary facilities continue. One option may be to place the two existing containers side-by-side and building front and back walls with a truss roofing system. All options are being researched.

### **CONSENT CALENDAR**

MSC, Aitken/Phillips (unan) to approve of the Consent Calendar including the Warrant List, a transfer of \$15,000 from Investment to Operating Accounts, Correspondence, the July 26<sup>th</sup> 2004 Minutes and Closed Session Minutes and the August 23<sup>rd</sup> 2004 Minutes and Closed Session Minutes.

Pres. Sands inquired as to whether Chief Brown had set fire lanes on the Little Mesa. Chief Brown replied that the best avenue for the Little Mesa residents is being researched. Setting Fire Lanes may not be the answer. It may be that the residents could do something privately like set boulders or posts and chains where they do not want parking to occur.

### **CHIEF'S REPORT**

Ian Johnson was absent.

Chief Brown reported that the District is still negotiating with Crown Castle regarding the movement of the tower.

Chief Brown reported that the paging issue remains with MERA. Vice Pres. Binley asked what was MERA's answer to the lack of low band pagers with the proposed MERA system. Chief Brown reported that MERA proposed two unusable options: alpha-numeric pagers which would cause a safety hazard due to having to read them while driving or portables for every volunteer costing \$3,500 each.

### **Inspections**

195 Alder 4291 Inspection

10 Mesa

### **Grants**

The BFPD will receive a \$5,900 grant form Rural Fire Assistance. The requested money will be spent on purchasing new wildland fire shelters costing \$350 each for Firefighters.

### **Classes**

Chief Brown taught a HCP CPR class on Aug. 19<sup>th</sup> for the Coastal Health Alliance and again on the 26<sup>th</sup> of August for the public. Chief Brown also gave an emergency class to an NPS employee and a Stinson Firefighter. The next public class is scheduled for October 28<sup>th</sup>.

### **Operations**

Labor Day went well with the exception of the injury on Brighton Beach due to a firework explosion.

### **Volunteers**

MSC, Aitken/Currey (unan) to accept Lara Hattar as a probationary firefighter. The Volunteer's Assoc. accepted her on September 14<sup>th</sup>.

## **Apparatus**

Chief Brown reported that the District's low band pagers are wearing out. Ian Johnson works hard to maintain them but some will need to be replaced. Chief Brown has applied for grant money but has not heard as of yet. Ian is researching refurbished pagers that cost around \$250 each. Vice Pres. Binley asked if there were any surplus low band pagers in Marin. Chief Brown will research this topic.

Chief Brown drove U219 to Team Chevrolet in San Rafael last Thursday to have the dash malfunction fixed. Chevy reported that there was nothing they could fix as the problem is caused by the after market electronic equipment installed by the District. The problem has existed since before the equipment was installed. Chief Brown is researching how to proceed.

## **Disaster Council**

Meetings at the school continue and a Disaster Council meeting is set for the 23<sup>rd</sup>. A school wide drill is scheduled for the 22<sup>nd</sup>. David and Bobbi Kimball are excellent coordinators. The position as a West Marin Disaster Coordinator is still open. The Inverness Fire Department on behalf of all of the West Marin Fire Departments has placed an ad seeking a person to fill it.

## **Building & Grounds**

The results of the asbestos inspection showed asbestos in the tape of the sheet rock. The asbestos will need to be mitigated prior to demolition of the existing building.

## **Administration**

The district was audited on Sept. 1<sup>st</sup>. The audit was more complicated this year due to the Capital Campaign, but there were fewer adjustments to be made than in previous years.

## **Parking and Traffic**

Chief Brown has been attending the regular meetings of the BCPUD Parking and Traffic Committee but is considering no longer being a sitting member. The Committee created a plan, which will be presented to Sup. Kinsey on October 4<sup>th</sup>. The plan outlines timed spaces and possible permitted spaces downtown among other things. The plan is preliminary and will be finalized only after it is submitted to the public in the form of a ballot measure. The timed spaces and permits were suggested in order to alleviate the congested parking in the downtown area.

## **GENERAL BUSINESS**

MSC, Aitken/Phillips (unan) to increase capitalization limit from \$500 to \$1,000.

Jane Totten of Bunker & Co. recommended the District increase their capitalization limit for clearer accounting purposes.

Chief Brown raised the issue of the District using a credit card for convenience. Dir. Phillips volunteered to look into Audubon Canyon Ranch's policy regarding credit cards.

## **BOARD MEMBER REPORT**

Dir. Aitken announced that Resource Recovery needs to raise \$23,000 in order to buy a used tractor. Dir. Currey will research funding.

## **CLOSED SESSION**

Kevin Hick's retirement status was discussed.

## **GOOD OF THE ORDER**

None.

**ADJOURNMENT**

MSC, Phillips/Aitken (unan) to adjourn the meeting at 8:45 pm.

Respectfully submitted,

Molly Brown

District Secretary

NOTE: All minutes to all Board meetings are available for review at the Bolinas Library.