



# Bolinas Fire Protection District

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May 24, 2004

The regular meeting of the Bolinas Fire Protection District was called to order at 7:30 PM by Vice Pres. Binley. Dir. Currey, Dir. Phillips, Dir. Aitken, Acting Chief Tyrrell-Brown, Kim Bender, Ian Johnson and Bill Lyons were present. Pres. Sands was absent.

## **AGENDA**

MSC, Phillips/Currey (unan) to approve of April 26<sup>th</sup>, 2004 BFPD Board meeting agenda.

## **PUBLIC EXPRESSION**

Bill Lyons inquired as to where the water from the fire hydrant located at the front of the fire station was going. Chief Tyrrell-Brown answered that the water was filling a tank at Mesa Park and paid for by Mesa Park.

## **CONSENT CALENDAR**

MSC, Aitken/Phillips (unan) to approve the Consent Calendar including the Financial Report, the Warrant List, a transfer of \$100,000 from Operating to Investment Accounts, Correspondence and the April 26<sup>th</sup>, 2004 Minutes.

## **COMMITTEE REPORTS**

### **Capital Campaign**

Kim Bender reported on the Capital Campaign.

Construction Manager Hinman has been working successfully with Mitch Connor and the County. The Design Development stage of the project is now underway.

The USDA loan package is close to completion thanks to John Bryant's excellent assistance.

The Advisory Board is planning their budget for the next two years. The Board is determining whether the Project can afford continuing to hire Kim Bender as a part time Capital Campaign Director and a part time Project Manager. Her contract expires as of 6/30/04. Vice Pres. Binley congratulated Kim on the high quality of her work thus far.

The MCF proposal is near completion. A video has been included as part of a public relations effort.

Vice Pres. Binley recognized Cathy Cook for her outstanding efforts at PR for the project.

Private donations now total \$375,000. Plans for future fund raising events include a motorcycle pancake breakfast at Full Circle and a possible surfer event.

Angela Crescenzo has been hired as the new accountant for the Capital Campaign working approximately 10 hours per week.

MSC, Aitken/Currey (unan) to approve of application to MCF for \$750,000.

Kim urged the public to merge parcels ASAP before June 15<sup>th</sup> as the parcel tax will be charged to the public with the new fiscal year beginning 7/1/04. The new tax rate will be fixed for 40 years.

### **Building and Grounds**

Chief Brown and Dir. Aitken reported that the Building and Grounds Committee have been working out the details of the temporary facility. Building materials are currently being researched comparing cost, durability, etc. Demolition of the existing building should be complete by February 2005.

### **Finance Committee**

Acting Chief Tyrrell-Brown, Vice Pres. Binley and Dir. Aitken have met twice to work on the budget, which is incomplete as yet. The Committee asked the Board for permission to publish the preliminary budget before the next Board Meeting in order to adopt the budget on time at the June meeting. The Board members were in agreement to put the 2004-2005 Preliminary Budget out for public review during the week of June 21<sup>st</sup> – 25<sup>th</sup>. The 2004-2005 Final Budget will be fixed at the regular June meeting.

### **CHIEF'S REPORT**

At this point in the meeting, the MERA Communications Update was given by Ian Johnson. Ian attended the MERA executive committee meeting, which occurred on May 6<sup>th</sup>. At the meeting, the 04/05 budget was discussed. Apparently, MERA's budget is under spent by approximately \$300,000, which they plan to place into a general contingency budget for future special projects. MERA is conducting coverage tests on Southern Marin without using the Tiburon site. They are creating a map indicating functional and nonfunctional areas.

Motorola has given an additional cost estimate for the Martinelli site of \$389,000 which includes costs for the EIR, foundation work, buildings, installation, etc. A planning specialist reported that the wiring cannot go underground as there is bedrock, so 7-8 telephone poles would be required with wiring. Ian suggested that while negotiating continues, community expression against the poles and lines would potentially have a strong impact on decision-making.

At the meeting it was also reported that Richard Chuck visited the Martinelli site and thinks that the land is not actually owned by NPS. MERA reported that they are now looking for alternate sites including Stinson Beach. The Stinson Beach option would be cheaper but coverage would be lower for the Bolinas area.

Vice Pres. Binley inquired about base line coverage requirements for the state.

Ian reported that 97% coverage is required in the County of Marin allowing for "dead spots" as would be in the case in Bolinas if the Stinson Beach site were chosen.

Ian reported that during the meeting, Kinsey stated that he was against the SB option as it reduced costs in the short term but meant lower functionality in the long term.

Ian reported that discussion regarding cost sharing pursued involving Bolinas paying for 2/3 of site costs. Ian reported that Kinsey indicated that the County of Marin would share the costs with Bolinas but the details need to be worked out.

Ian suggested that the BFPD Board contact Kinsey and clarify the County's position regarding site proposals and costs.

Ian continued with a report on Crown Castle.

Crown Castle finally provided a cost for moving the antenna site - \$139,000. Larry Baskin will be working on creating options for the District. Crown Castle wants to negotiate for additional carriers and a taller tower.

Vice Pres. Binley remarked on the need for a single spokesman to negotiate directly with Crown Castle and develop strategy.

Acting Chief Tyrrell-Brown continued on at this point with the rest of the Chief's Report.

### **Classes**

A "Mandatory" W.M. D. training given by Marin County Fire occurred on May 19<sup>th</sup>.

All BFPD Volunteers were given biohazard suits.

The Multi Agency Drill at Infineon Raceway was successful.

### **Operations**

A planning meeting was held regarding 4<sup>th</sup> of July. The Lion's Club, Bolinas Community Center, Disaster Council, BFPD, and New Firehouse/Clinic Project representatives attended. Parking issues and possible solutions were discussed. Acting Chief Tyrrell-Brown announced that Liza Cross from Steve Kinsey's office would like to meet with town representatives regarding parking issues.

### **Safety**

Acting Chief Tyrrell-Brown reported that she has published several articles in the Hearsay regarding Fire Safety in the coming fire season. The NPS is generating a bulk-mailing flyer addressing defensible space and fire season dangers. Several calls have been received from concerned residents.

### **Apparatus**

The auxiliary pump has been fixed and reinstalled in E265. Dir. Aitken volunteered to replace the valve cover gasket on the main motor.

### **Disaster Council**

David Kimball has attended meetings as the new Disaster Council Coordinator and has been a great addition.

### **Administration**

Acting Chief Tyrrell-Brown is now an active member of the Parking and Traffic Committee.

Ian Johnson added that MERA wants to charge the District \$25,000 to cover the cost of the original EIR since we decided against the BFPD site and the EIR was essentially wasted.

Bill Lyons asked if high towers would interfere with helicopter landings. Ian reported that FAA requirements allow for towers of various height, with lighting required on taller towers. The tower at the proposed current height would not interfere with landings.

Lastly, Acting Chief Tyrrell-Brown thanked Ian Johnson for his excellent technological knowledge and for all his time and energy spent representing the District with MERA and Crown Castle.

### **GENERAL BUSINESS**

MSC, Phillips/Currey (unan) to adopt Resolution #133 – Election of three Board Member Terms of the Governing Body of the Bolinas Fire Protection District.

MSC, Currey/Phillips (unan) to adopt Resolution # 134 – Determining the 2004-2005 Appropriations Limitations of Tax Proceeds (\$466,325).

**BOARD MEMBER REPORT**

The Board decided to postpone the decision to renew the KWMR Underwriting Contract until the June Board Meeting.

**PERSONNEL**

During this closed session, Vice Pres. Binley delivered a report made by Attorney John Parente regarding Chief Hick's retirement status.

**GOOD OF THE ORDER**

None.

**ADJOURNMENT**

MSC, Aitken/Phillips (unan) to adjourn at 9:00 pm.

Respectfully submitted,

Molly Brown  
District Secretary

NOTE: All minutes to all Board meetings are available for review at the Bolinas Library.