



Bollinas Fire Protection District

100 Mesa Road / P.O. Box 126

Bollinas, CA 94924-0126

Phone: (415) 868-1566 | Fax: (415) 868-2009

www.bollinasfire.org

July 27, 2004

The regular meeting of the Bollinas Fire Protection District was called to order at 7:30 PM by Vice Pres. Binley. Dir. Phillips, Dir. Aitken, Chief Tyrrell-Brown, Kim Bender and Bill Lyons were present. Pres. Sands and Dir. Currey were absent.

PUBLIC EXPRESSION

None.

COMMITTEE REPORTS

Capital Campaign

Kim Bender reported on the Capital Campaign.

Kim reported that the CHA has successfully raised matching funds to the District and therefore are ready to participate in a joint project fundraising campaign. A joint postal patron mailing is in order.

Kim reported that the USDA's calculations for their loan amount after merged parcels now totals \$1,752,500. The Campaign previously budgeted only 1.5 million to borrow from the USDA. The new amount means the CC can borrow \$252,500 more than expected.

Dir. Binley asked for the exact wording in the bond measure regarding a maximum amount collected in taxes. Kim reported that the measure stated, "not to exceed 2 million dollars".

The Capital Campaign will still try to meet its original goals of raising \$800,000 through donations and hopefully an additional \$250,000 from the Marin Community Foundation.

Kim reported that the USDA would not forward funding until the Firehouse is fully funded. The MCF will also not forward funds until the Firehouse is 90% funded (including their share).

Kim reported that the agreement with Crown Castle is moving forward. They are still working on their proposal and have at least two interested companies to occupy cell sites. Richard Hinman is scheduled to meet with Crown Castle on July 28th. Kim plans on informing the community about the new tower that will be higher than the existing antennae. The new tower's EMF's will not exceed those of the existing antennae.

Kim reported that Mary Beth Brangan has agreed to write grants for green building plans. She will be paid with existing Project funds already budgeted for administration.

Kim requested the Board's help for the BFPD's 50th Anniversary event scheduled for November 13th. She asked the Board to specifically help with enlisting members of the community to organize the event. Dir. Binley suggested that the Board address the event at the August Board Meeting and form a sub-committee.

Kim reported that she has accepted a new job but will continue to work for the Capital Campaign for approximately 10-12 hours per week.

Dir. Aitken stated that Resource Recovery needs grant money to maintain its operations. He asked that everyone keep his or her ears open for anyone who can help.

Chief Brown reported that she is preparing plans for the temporary facility at the Mesa Park parking lot. Steve Matson as well as members of the Building and Grounds Committee have been helping. The Building and Grounds Committee has acquired an additional container and plans to lease temporary buildings to house engines. Dir. Binley suggested that Chief Brown contact Bob McGraff, as he owns a portable building business.

CONSENT CALENDAR

MSC, Phillips/Aitken (unan) to approve the Consent Calendar including the Warrant List, a transfer of \$10,000 from Investment to Operating Accounts, the Financial Report, Correspondence and the June 28th, 2004 Minutes.

Dir. Binley suggested that the Board focus on a different component of the Consent Calendar each month in order to deepen the Board's understanding of operations at the BFPD.

CHIEF'S REPORT

Chief Brown gave a MERA report in Ian Johnson's absence. She reported that the Supreme Court had extended its deadline for another month regarding Tiburon's appeal. Marty Nichols has stated that all Marin Fire Departments radio communications should be up and running by fall of 2004. Chief Brown reported that the Marin County Fire Chief asked her if there is a plan for a temporary facility to house County radio equipment. She reported there is no plan for such a facility and that the existing one will be demolished in approximately 9 months. There is a meeting scheduled for August 4th to address this issue. Chief Brown, Ian Johnson and representatives from Marin County Fire, the Sheriffs' Office, DPW and MERA will attend.

Prevention

Chief Brown reported that fire safety education and inspections continue in town. Resource Recovery has generously offered to half the cost of disposal of vegetation for residents responding to the fire departments' request to clear vegetation. A list of people/businesses is being compiled for residents to call for vegetation removal assistance.

Investigation

The cause of the vegetation fire on the Little Mesa has not been determined. The Marin County Fire Marshall is in charge of the investigation and stated that unless an eyewitness is found, it is unlikely that a determination will be finalized.

Operations

Fourth of July was very successful. Several factors contributed to its success: the IJ published an article describing the increased law enforcement presence in both Bolinas and Stinson Beach focusing on illegal parking and general disruptive behavior. Volunteers did an excellent job setting rebar and stringing yellow tape extensively throughout town. Chief Brown reported that the parking company took a great burden off of the Volunteers and that it paid for itself through parking fees. A post-July 4th meeting was held on July 21st with the Community Center, Lyons Club, Disaster Council, and Fire Department. It was determined that next year will be conducted very similarly to this year.

Dir. Aitken congratulated Chief Brown for her job well done regarding July 4th.

General

Marin County Traffic Engineer Jason Nutt has been very supportive and responsive to the Parking and Traffic Committee, the BFPD and the residents of the Little Mesa. The Little Mesa residents have submitted a petition to Nutt requesting parking enforcement at the base of Altura and Cliff Roads. The Board of Supervisors will hold a public hearing to consider and adopt a resolution regarding this matter. The hearing will take place on August 24th at their regular Board meeting. At the same meeting the Board of Supervisors will consider a resolution addressing parking issues along Terrace Ave. and for parallel parking only in front of the Bolinas Museum.

All ladders were tested by FailSafe Ladder Co. on July 6th. All are in good operating order.

Volunteers

Lara Hattar is a potential new volunteer.

Apparatus

The Board decided to have an action item on the August agenda regarding E231. The Board decided with Dir. Aitken's advice to keep the old E231 as a utility vehicle.

Disaster Council

At the regular meeting held on June 30th an official send off of Janell Myhre took place. David and Bobbi Kimball were introduced as new Disaster Coordinators.

GENERAL BUSINESS

MSC, Aitken/Phillips (unan) to approve of policy for display of U.S. flag at the BFPD station. (See attached policy.)

BOARD MEMBER REPORT

Vice Pres. Binley will be absent at the August Board meeting.

PERSONNEL

District Secretary Brown gave an update on Chief Hicks' retirement status.

GOOD OF THE ORDER

All of the Board members present thanked Chief Brown for developing the BFPD flag policy.

ADJOURNMENT

MSC, Aitken/Phillips (unan) to adjourn the meeting at 8:30pm.

Respectfully submitted,

Molly Brown
District Secretary

NOTE: All minutes to all Board meetings are available for review at the Bolinas Library.